

# FOSTERING

# *Connections*

Newsletter from the department of  
Human Resources (HR)

Second Edition, April-August 2024

SHIV NADAR



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# 1. INTRODUCTION

We hope you found the inaugural edition of FOSTERING Connections, the HR Newsletter, both informative and inspiring. We are thrilled to present the second edition.

This edition brings you a vibrant mix of highlights and updates from the past quarter. Our latest initiatives are dedicated to supporting your health and wellness, gaining insights into key HR processes and their benefits, and discovering learning paths for personal and professional growth.

Relive the joy and excitement of our recent celebrations, meet the newest additions to our ever-growing community, and stay ahead with information on upcoming plans and initiatives.



Nurturing Wellbeing



Demystifying Processes



Learning and Development



Vibrant Celebrations



Welcoming New Members



What lies Ahead

Stay connected, stay engaged, and let's continue to make every edition a source of encouragement.



## 2. NURTURING WELLBEING

### Launch of the Sports Learning Program | June 2024

In our Inaugural HR Newsletter, we shared an exciting new initiative that reflects our ongoing commitment to fostering a culture of health and wellness: the Sports Learning Program.

**Want to experience the thrill?**

Dive into the journey and relive the highlights by watching our captivating video.



This program aims to promote physical well-being and community engagement. Badminton, Gym, Yoga, Swimming and Table Tennis are the ones we have started with. Each sport is a 15-day learning session keeping in mind members who commute to the Campus. These sessions are organized towards the end of the workday, 3-5 days a week, during office hours. Members ranging from beginners to intermediate, are honing their skills and experiencing significant benefits.

Today, we have members who have shown their interest and have been a little irregular, nonetheless, our efforts have been to make them collectively consistent. Here are the glimpses:





As we progress, we will introduce more sports and activities, ensuring something for everyone.

# 3. DEMYSTIFYING PROCESSES

This section is to have the University members become aware, understand, and experience the ease-to-use benefits and related processes.

## University Medical Health Insurance

The University provides annual health checkup benefit, fully funded by the University, to its members and their declared dependants (above 18 years of age) under the University Medical Health Insurance Policy. The detailed policy is available on [SNUlinks](#).

*(Link is accessible to the University members only)*

### Annual Health Checkup: Appointment Booking and Service Reach

The HCL Healthcare team contacts members to book appointments.

Alternatively, members can book by contacting their customer care team at 1800-103-7070 for themselves and their dependents.

Members can avail of the benefit and can claim for the reimbursement up to a defined limit as per the policy once in an insurance cycle year for themselves. However, dependents are eligible to avail of this benefit only through HCL Healthcare.

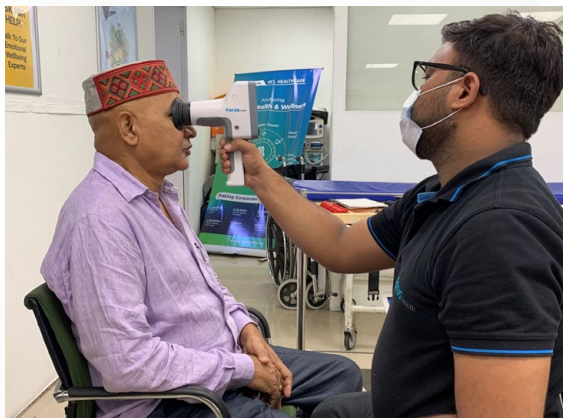
The member pays the perquisite tax on this benefit as per the Income Tax Act.



## University Annual Health Checkup Camp | June 2024

An annual health checkup camp was recently organized at the University Campus in collaboration with HCL Healthcare from 26 June to 28 June 2024, to bring this benefit directly to the members in the current cycle.

We received an overwhelming response from over 130 people who have availed of this benefit. For more information about the facilities, please visit [SNULinks](#).



# 4. UPDATES ON LEARNING AND DEVELOPMENT

In continuation to the learning and development interventions for the Hostel Administration and Library departments.

Excited to see the Phase I learning journey?

Watch the impactful moments of their journey in this engaging video.



## Design Principles of PowerPoint Presentation and Reinforcement Sessions | April and May 2024

Staff members learned effective presentation design, slide layout optimization, and dynamic elements integration like multimedia and animations.

Furthermore, reinforcement sessions were conducted to consolidate learning across all modules, focusing on strengthening skills in document handling, communication through Outlook and Teams, and creating impactful presentations.





## Evaluation and Presentation Sessions | May 2024

The evaluation focused on assessing staff member's progress and learning outcomes, which included reflecting on knowledge sharing through a Presentation Demo. Individual presentations followed, allowing members to share insights gained. These sessions aimed to solidify learning and measure the training program's effectiveness, ensuring members could apply their skills in real-world scenarios.

The department heads and HR are working collaboratively to ensure that staff members apply these skills in their daily tasks and conduct regular assessments to identify gaps and guide the creation of further development plans.



For discovering exciting opportunities, click on the [Careers Page](#) to explore, or feel free to refer a friend.

# 5. VIBRANT CELEBRATIONS

We are delighted to share a joint celebration of festivals with faculty, staff, and third-party staff. Join us in memorializing these moments of joy and camaraderie, as we continue to enrich our campus with vibrancy and festivity.

## Celebrating Together: Eid and Navratri Get-Together - April 2024

We cherish our community's cultural diversity and the joy of celebrating togetherness.

This year, we marked a special day celebrating Eid and Navratri, bringing everyone to a delightful and memorable gathering. Here are the glimpses:

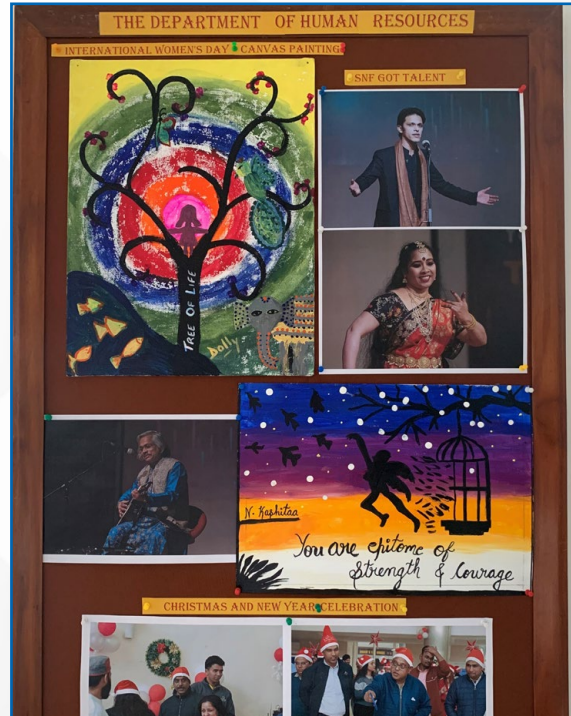
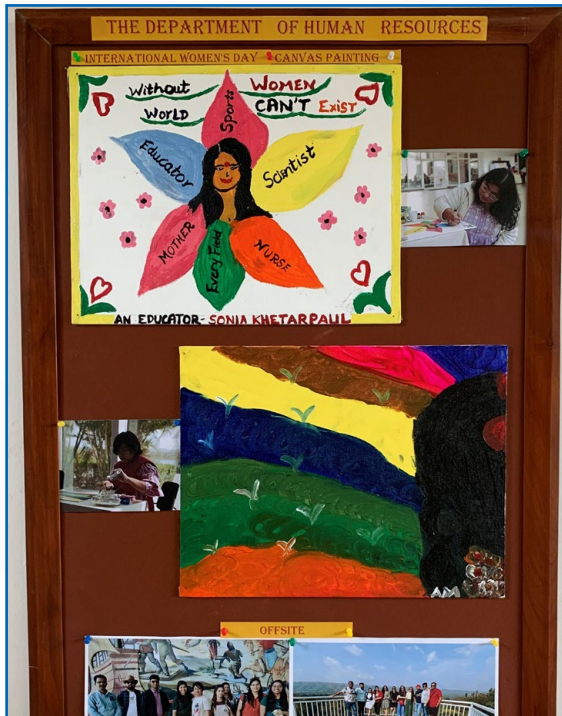


We look forward to more opportunities to celebrate togetherness and create lasting memories.



# 6. MEMORIES TO CHERISH

We are excited to bring you a collection of cherished memories from our past events and celebrations, now beautifully curated by the Department of Human Resources at the AB Atrium. Join us in reliving these moments of connection and joy through our latest HR Newsletter.



We invite you to visit the at AB Atrium to pen down your experience, thoughts, and suggestions on the HR Wall that captures glimpses of events and celebrations. Your voice shapes this journey.



# 7. WELCOMING NEW MEMBERS

A warm welcome to our new members, enriching our Shiv Nadar IoE community.



**Col. G Raja Sekhar (Retd)**

Executive Director

Welcoming our Executive Director, Col. G Raja Sekhar (Retd) to the University. He has served the Indian Army for twenty-two years up to April 2009. Between 2009 and June 2024, he has been associated with four of India's Institutions of National Importance: NIT Raipur, IIT Indore, IISER Pune, and IISER Tirupati, autonomous body under Ministry of Education, Government of India. As such, he brings with him a vast experience in building institutions and the governance of Higher Education Institutions in the country.

[Read more](#)



**Professor Rajib Mall**

Senior Professor,  
Head of the Department,  
Computer Science and Engineering,  
School of Engineering

Welcoming Professor Rajib Mall to the University. Professor Mall was associated with IIT Kharagpur before joining Shiv Nadar IoE. He headed the Computer Science and Engineering Department, Computer Centre and Center of Education Technology at IIT Kharagpur, at different times. He has also worked with Curtin University, Perth Australia, and Motorola, Bangalore.

[Read more](#)

## Faculty

**Dr. Venkat Ramanujam Ramani**  
Assistant Professor,  
Rural Management,  
School of Humanities and Social  
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**Dr. Ajmal Khan**  
Assistant Professor,  
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\*Faculty Announcement flipbook to be released by Vice Chancellor's Office.

## Staff

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Executive Director's Office

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Physics, School of Natural  
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**Mr. Sarthak Tyagi**  
Senior Executive,  
Career Development Center, Vice  
Chancellor's Office

**The details are available here:**

**[STAFF JOINING ANNOUNCEMENT FLIPBOOK](#)**

*The details of staff who joined from April to June 2024 are available in this staff joining announcement flipbook, and the detailed announcements for July and August 2024 will be shared soon.*

*(This link is accessible to the University members only)*

# 8. WHAT LIES AHEAD

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**Champions Cricket Challenge - Season 7**

**Festive Celebrations**

**The Annual Performance Appraisal 2023-24 is in process**

**Exploring Application Tracking System (ATS) for Recruitment**

**Stay tuned for more!**





The HR Newsletter, is a testament to our commitment to FOSTERING Connections, celebrating achievements, and nurturing growth within our vibrant community. Our efforts will be to bring the quarterly roundup.

**Your feedback is invaluable.**

Do share your thoughts and suggestions with us.

Email: [head.hr@snu.edu.in](mailto:head.hr@snu.edu.in) | [charu.gupta@snu.edu.in](mailto:charu.gupta@snu.edu.in)

**SHIV NADAR**

INSTITUTION OF EMINENCE DEEMED TO BE

— UNIVERSITY —

DELHI NCR

[www.snu.edu.in](http://www.snu.edu.in)